

(Created from a health care team perspective)

Dear (insert patient name),

We see that you are unsure about scheduling an appointment for your annual visit. As your health care team, we want you to know how important we feel it is to have your annual visit. We would like to take this time to visit with you about prevention and your overall health and wellness goals. This is an opportunity to spend extra time with you and discuss things that aren't usually discussed at regular appointments.

During your visit, we will discuss and review:

- Medications you are currently taking
- Any recent major surgeries or hospitalizations
- Your medical history, family history and social history such as work/school history
- Other health care professionals you are seeing
- Plan upcoming preventative screenings and tests for your ongoing health
- Assess your height, weight, blood pressure, vision, mobility and any concerns you have caring for yourself
- Discuss any wishes you have for future health care treatments

We are happy to answer any questions you have about your annual visit. If you have questions, or want to schedule your annual visit appointment, please call us at (insert phone number).

Sincerely,

Your (insert clinic name) health care team

(Created from a primary care provider perspective)

Dear (insert patient name),

I see that you are unsure about scheduling an appointment for your annual visit. As your primary care provider, I want you to know how important I feel it is to have your annual visit. I would like to take this time to visit with you about prevention and your overall health and wellness goals. This is an opportunity to spend extra time with you and discuss things that aren't usually discussed at regular appointments.

During your visit, we will discuss and review:

- Medications you are currently taking
- Any recent major surgeries or hospitalizations
- Your medical history, family history and social history such as work/school history
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- Discuss any wishes you have for future health care treatments

We are happy to answer any questions you have about your annual visit. If you have questions, or want to schedule your annual visit appointment, please call us at (insert phone number).

Sincerely,

(insert Primary care provider name)